

HALCYONE GOTAMI RAPP

334 S. Hobart Blvd. Apt #18
Los Angeles, CA 90020
Email: tralucent@gmail.com
Mobile/Voice Mail: 323.761.0727

PROFILE

I am a cheerful, creative, and hardworking team member. I enjoy challenges and problem solving. I have excellent communication skills and I love to learn how to use new technologies. I've been responsible for training numerous people in my various jobs over the years and am skilled not only at applying my knowledge but passing it on to others, even while I am still learning. I am highly adaptable and comfortable making sudden changes. I am looking for a position that will allow me to grow while providing excellent service.

PROFESSIONAL HISTORY

CULTUREZOO, GRASS VALLEY, CALIFORNIA (02/2008 – 09/2009)

Web Programmer

- Design, create and maintain websites for a variety of clients
- Used Coda, MAMP and other tools to create web apps
- Worked with clients to achieve their goals for the look, fee, and usability of their site
- Used style sheets, JavaScript, databases, and server side tools to enhance usability and create dynamic webpages

INDEPENDENT WEB DESIGN, CALIFORNIA (03/1998 - Present)

Consultant

- Design, create and maintain websites for a variety of clients
- Used Photoshop and Dreamweaver to create unique visuals and usability for websites
- Worked with clients to achieve their goals for the look and feel of their site
- Used style sheets, JavaScript, databases, and server side tools to enhance usability and create dynamic webpages

UNITED STATES POSTAL SERVICE, GRASS VALLEY, CALIFORNIA (01/2004 - 09/2007)

Clerk, Rural Carrier Associate

- Assist customers with their postal needs, including buying postage, mailing items, and explaining available services
- Handled cash and postal products as a retail clerk
- Trained new hires in the various aspects of my job(s)
- Handle customer complaints and help to resolve service issues

- Sort, case, and deliver mail, deal appropriately with mis-sent mis-delivered, and inadequately addressed mail

PRIVATE EQUESTRIAN INSTRUCTOR, CAMPTONVILLE, CALIFORNIA

(04/2003 - 05/2004)

Natural Horsemanship Instructor

- Instructed students of varying competencies in the dynamics of riding and relating to horses
- Customized lesson plans for individual needs on a continuing basis
- Adapted instruction techniques according to the levels of horse and rider

UNIVERSITY OF CALIFORNIA, SANTA BARBARA (5/1997 - 6/2000)

Community Service Officer

- Student body liaison with the police department
- Ran workshops on subjects ranging from bike laws to campus safety
- Worked crowd control at special events

Computer Administrator

- Maintained the computers and network for the College of Creative Studies
- Updated the website and performed system maintenance as needed for a variety of computers

EDUCATION

UNIVERSITY OF CALIFORNIA, SANTA BARBARA

Computer Science Major, Four Years, 1996-2000

- Studied Computer Programming
- Java and C++, program design, database design and management
- Two years in the College of Creative Studies

Distinctions:

Dean's Academic Honor List

SOFTWARE

Coda, MAMP, MS Word, Excel Outlook, and Windows OS configuration; Adobe Acrobat and Photoshop, Dreamweaver; MySQL; php

PERSONAL INTERESTS

Natural Horsemanship/Dressage, architecture, style/fashion, health & beauty, rock climbing, mountain climbing, writing, sustainability, creativity, design, ceramics, acting, and travel